

# LITZENBURGER PLACE APT PREAPPLICATION



**ATTENTION: This application is for the above program only!**

**Litzenburger Place Apartments are 1 bedroom units and have no age restrictions.**

**See brochure for more information.**

Boyne City Housing Commission (BCHC) 829 South Park Street, Boyne City, MI 49712 Phone: (231) 582-6203

Fax: (231) 582-3797 [www.boynecityhc.org](http://www.boynecityhc.org) email [info@boynecityhc.com](mailto:info@boynecityhc.com)

**ATTENTION:** Please complete all sections of this form. Incomplete applications will delay placement on the waiting list. It is the applicant's responsibility to notify BCHC if contact information changes. If BCHC is unable to contact you when your name reaches the top of the waiting list, your application will be removed from the waiting list.

Does any household member require a wheelchair accessible or barrier-free unit as a reasonable accommodation?

Yes  No

Head of Household (HOH) Name: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Mailing Street Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

**List all members that would be residing in the unit:**

First name	Last Name	Relation to HOH	Birthdate
		HOH	

**Certification Information**

I certify that the information provided on this pre-application is true and complete to the best of my knowledge. I understand that providing false or incomplete information may affect my eligibility for housing assistance. I understand that if selected from the waiting list I will be required to complete a full application and provide verification. I also understand that it is my responsibility to report any changes to my contact or household information.

\_\_\_\_\_  
Applicant (Head of Household)                      Date                      Co-Applicant                      Date

**Optional Contact Person for Housing Notices (HUD Form 92006)**

The Boyne City Housing Commission is required by the U.S. Department of Housing and Urban Development to inform applicants that they may designate a person or organization to receive copies of certain housing notices. This can be done by completing HUD Form 92006 – Supplement to Application for Federally Assisted Housing. By completing this form, you may authorize the Housing Commission to send copies of certain notices to a person or organization you choose. Completion of HUD Form 92006 is voluntary and is not required to apply for housing assistance or to be placed on the waiting list. If you would like to complete this form, you may request a copy at any time by:

- Requesting the form from the Boyne City Housing Commission office
- Calling the office and asking that the form be mailed or emailed to you
- Downloading the form from the HUD website

You may submit the completed form now, at any time while on the waiting list, or after admission to the program.

**The Boyne City Housing Commission does not discriminate on the basis of race, color, religion, sex, disability, familial status, national origin, or any other protected class.**